

**PRODUCT:** 4pp A5 Half Fold

**Finished size:** 99mm X 210mm  
(Artwork size 303mm x 216mm including bleed)

**SAFE AREA**

Take care to ensure none of your important stuff encroaches into the safe area. Text and graphics placed too close to the edge look untidy and are at risk of being trimmed off.

**TRIM**

This dashed line indicates the document's finished size once trimmed.

**BLEED**

The area any background elements should cover if you want them to extend to the very edge of the page.

**FOLD**

This dashed line shows where the folds will be on the final product

We require 3mm bleed all round.

When you're done, please don't forget to hide these guides in the layers window!

**BACK  
PAGE**

210mm

148mm

**FRONT  
PAGE**

210mm

148mm

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**INNER  
PAGE 1**

210mm

148mm

**INNER  
PAGE 2**

210mm

148mm